



REPLY TO  
ATTENTION OF:

NDU-AA

**The National Defense University  
Office of Academic Affairs  
Washington, DC 20319-5066**

11 September 2014

**MEMORANDUM FOR NATIONAL DEFENSE UNIVERSITY DEANS OF FACULTY AND  
ACADEMICS**

**SUBJECT: NDU Grade Policy Correlation to Percentage Scales**

**Reference: NDU-AA Instruction 5.10 NDU Policy on Grades**

1. NDU-AA Instruction 5.10 NDU Policy on Grades was adopted on 18 July 2013 and identified the correlation of letter grades to grade points.
2. This memorandum serves to identify the correlation of the letter grades to percentage grades and the application of these scales to the Learning Management System as an Approved Grading Schema for Blackboard.
3. CISA, ES, IRMC, and NWC will implement this memorandum as of the beginning of AY14-15. JFSC will be in compliance NLT 1 July 2015.
4. The correlation of Letter Grade to Grade Points, Percentage Grade Range, and Percentage Grade Range for rounding is contained in enclosure A.
5. The Approved Grading Schema for Blackboard is contained in enclosure A.
6. Point of contact for this memorandum is: R. Joel Farrell, Ph.D., Associate Provost for Student Support and Academic Services, National Defense University, 202-685-2906; e-mail: [joel.farrell@ndu.edu](mailto:joel.farrell@ndu.edu).

John W. Yaeger, Ed.D.  
Provost and Vice President for Academic Affairs

Attachment:  
As stated

**Enclosure A**

<b>NDU Policy on Grades Correlation to Grade Points and Percentage Scales</b>				
<b>Letter Grade</b>	<b>Descriptor</b>	<b>Grade Points</b>	<b>Percentage Range</b>	<b>Percentage Range for Rounding</b>
A	Exceptional Quality	4.00	93-100	92.50 - 100.00
A-	Superior Quality	3.70	90-92	89.50 - 92.49
B+	High Quality	3.30	87-89	86.50 - 89.49
B	Expected/Acceptable Quality	3.00	83-86	82.50 - 86.49
B-	Below Expected Quality	2.70	80-82	79.50 - 82.49
C	Unsatisfactory Quality	2.00	70-79	69.50 - 79.49
P	Pass	0.00	N/A	N/A
F	Fail/Unacceptable Level of Achievement	0.00	0-69	0.00 - 69.49

<b>Approved Grading Schema for Blackboard*</b>								
<b>Grades Scored Between</b>			<b>Will Equal</b>		<b>Grades Manually Entered as</b>	<b>Will Calculate as</b>	<b>Bottom of Range</b>	<b>Top of Range</b>
92.50	and	100.00	A		A	96.25	92.50	100.00
89.50	and Less Than	92.50	A-		A-	91.00	89.50	92.49
86.50	and Less Than	89.50	B+		B+	88.00	86.50	89.49
82.50	and Less Than	86.50	B		B	84.50	82.50	86.49
79.50	and Less Than	82.50	B-		B-	81.00	79.50	82.49
69.50	and Less Than	79.50	C		C	74.50	69.50	79.49
0.00	and Less Than	69.50	F		F	34.75	0.00	69.49