



REPLY TO
ATTENTION OF:

NATIONAL DEFENSE UNIVERSITY
JOINT FORCES STAFF COLLEGE
NORFOLK, VA 23511-1702

JFSC-JCWS

24 October 2018

MEMORANDUM FOR Incoming Students

SUBJECT: Welcome to Joint and Combined Warfighting School-Hybrid (JCWS-H) Program

1. On behalf of the National Defense University President, the Joint Forces Staff College (JFSC) Commandant, and the Joint and Combined Warfighting School Director, congratulations on your selection to attend JCWS-H. This program provides Phase II of your Joint Professional Military Education, enabling you to enhance your planning skills and forge lasting relationships with a dynamic group of National Security Professionals across civilian agencies and all military services.
2. JCWS-H lasts 40 weeks, of which 37 weeks are distance learning, and three weeks are in residence -- or face-to-face (F2F). During the online portion of our course, you will interact with fellow classmates via our learning management system, Blackboard, in a blend of synchronous and asynchronous formats, including live Collaborate sessions, discussion boards, group products, and peer reviewed papers. The two mandatory F2F periods occur during week 14 and weeks 39 through 40. These instructional periods preclude all other activities in Norfolk, so plan accordingly.
3. Our curriculum is demanding, and performance expectations are high. Successful completion of this program requires time management skills to meet requirements that average six to eight hours of work per week. Review your calendar to ensure you can commit to this program. Should you determine you need to withdraw after Week 1, you will receive formal documentation specifying your withdrawal as either with or without prejudice. For more information about JCWS-H, refer to the following website: <http://jfsc.ndu.edu/Academics/>
4. You will receive critical enrollment information from the JFSC Registrar's Office via email. Follow these instructions to register in a timely manner to ensure successful enrollment. For any questions, you may contact the registrar at registra2@ndu.edu or (757) 443-6124. Alternatively, until you are provided with the contact information for your primary instructor, you may contact me at gary.j.mann.mil@ndu.edu or (757) 443-6356.

A handwritten signature in black ink, appearing to read "Gary J. Mann".

GARY J. MANN
Colonel, USA
Deputy Director, Joint and Combined
Warfighting School