



DEPARTMENT OF DEFENSE
JOINT FORCES STAFF COLLEGE
NORFOLK, VA 23511-1702

REPLY TO
ATTENTION OF:

JFSC-JCWS

24 October 2019

MEMORANDUM FOR Incoming Students

SUBJECT: Welcome to Joint and Combined Warfighting School-Hybrid (JCWS-H) Program

1. On behalf of the National Defense University President, the Joint Forces Staff College (JFSC) Commandant, and the Joint and Combined Warfighting School Director, congratulations on your selection to attend JCWS-H. The hybrid program delivers Phase II of your Joint Professional Military Education, enhances your planning skills, and forges lasting relationships with a dynamic group of National Security Professionals across civilian agencies and military services.
2. JCWS-H spans 40 weeks of instruction with 37 weeks of distance education, and 3 weeks of in residence -- face-to-face (F2F) learning. During the online portion of our course, you will interact with fellow classmates in blended, synchronous and asynchronous formats, including livestreaming Blackboard Collaborate sessions, discussion boards, group products, and peer reviewed papers. The two mandatory F2F periods occur in Norfolk around week 15 and during weeks 39 through 40. These instructional periods require full participation and preclude your other activities, so plan accordingly.
3. Our curriculum is demanding, and performance expectations are high. Successful completion of the program requires time management skills to meet requirements that average eight or more hours of work per week. Review your calendar to ensure you can commit to the program. Should you determine you need to withdraw after Week 1, you will receive formal documentation specifying your withdrawal as either with or without prejudice. For more information about JCWS-H, refer to the following website: <http://jfsc.ndu.edu/Academics/>
4. You will receive critical enrollment information from the JFSC Registrar's Office via email. Follow these instructions to register in a timely manner and ensure your successful enrollment. For any questions, you may contact the registrar at registra2@ndu.edu or (757) 443-6124. Alternatively, until you receive the contact information for your primary instructor, email or call me at john.g.casey.mil@ndu.edu or (757) 443-6356.

A handwritten signature in black ink, reading "J. Gary Casey", is positioned above the typed name and title.

J. Gary Casey
Colonel, USA
Program Manager, Joint and Combined
Warfighting School - Hybrid